



## **Training Course Syllabus**

### **COURSE TITLE:**

Health, Safety and Environment at Work

### **COURSE REFERENCE:** 101

### **DURATION:**

4 hours (Recommended Minimum Duration)

### **COURSE AIMS:**

This course aims to provide employees working within the Highway Electrical Sector with an understanding and awareness of Health, Safety and the Environment; their individual and collective responsibilities under the organisation Health and Safety Policy, Health and Safety at Work etc. Act 1974; and Environmental Legislation

### **PREREQUISITES:**

In order to gain maximum benefit and learning outcomes from this course there are a number of training modules, which are required before attending. A complete list of pre-course requirements is shown in the Contents.

### **ASSESSMENT:**

A summative assessment will follow the completion of this course or group of courses.

### **OBJECTIVES:**

On completion of the course learners will:

- Identify a Health and Safety Policy.
- State the employer's obligations from the HASAWA.
- State the employee's obligations from the HASAWA.
- Explain the Accident Reporting and Investigation procedure.
- State the purpose of Risk Assessments.
- Explain the importance of housekeeping including waste re-use, re-cycling and disposal
- Identify how work activities could impact on environmental issues

### **COURSE TOPICS:**

- The Health and Safety at Work Act.
- Organisation H&S Policies & Procedures
- Responsibilities: individual and organisation
- Accidents and Reporting.
- Environmental Policy and obligations

### **PRACTICAL:**

To enable maximum learning and benefit from this course, there will a number of exercises. These may be both interactive and demonstrative to enhance the learning experience.